



**ODISHA STAFF SELECTION COMMISSION**  
**Barrack No.1, Unit – V, Bhubaneswar – 751054**

No.IIE-162/2016- 4379 /OSSC;

Date: 11.12.2019

**Notice**

Pursuant to Commission's Advertisement No. 4210/OSSC dated 24.12.2016 for the post of **ASSISTANT LAW OFFICER-2016** and in continuation to Notice No. 4192/OSSC dated 04.12.2019 , it is hereby informed to all concerned that the BIO-DATA-CUM-ATTESTATION FORM for verification of documents before the Viva Voce Test is annexed herewith . The candidates concerned are directed to download the BIO-DATA-CUM-ATTESTATION FORM & submit the same duly filled in with full signature at the designated space before Verification Board along with all other requisite documents as listed in the Admission Letter at the time of document verification to check their eligibility before appearing the Viva Voce Test.

*By order of the Commission*

  
Secretary

# **BIO-DATA-CUM-ATTESTATION FORM**

**Document verification for the post of ASSISTANT LAW OFFICER-2016  
(Advertisement No. 4210/OSSC dated 24.12.2016)**

**01. Post applied for: - ASSISTANT LAW OFFICER-2016**

**02. Roll Number:** \_\_\_\_\_ (Please write correctly as written in the Admission Letter)

**03. Name:** \_\_\_\_\_

**04. Gender: Male / Female (Please Tick)**

**05. Date of Birth:** \_\_\_/\_\_\_/\_\_\_ **Age as on 01.01.2016:** \_\_\_ years \_\_\_ Months  
DD MM YYYY

**06. Address (In Block Letters)**

Permanent	Present
Pin: _____	Pin: _____

**07. Mobile No.:** \_\_\_\_\_, Alternate Tel. No. (If Any) \_\_\_\_\_

**08. E-mail Id:** \_\_\_\_\_, Marital Status: (Married/Unmarried)

**09. Category: SC/ ST/ SEBC/ UR):** \_\_\_\_\_

**Sub-Category:** \_\_\_\_\_ (As mentioned in the Caste certificate)

**10. Special Category: (PwD/Ex-Serviceman/Sports Person)-** \_\_\_\_\_

**11. If PwD, mention category of PwD:** \_\_\_\_\_ % of Disability \_\_\_\_\_

**12. Father's Name:** \_\_\_\_\_

**13. Husband's Name (for married women)** \_\_\_\_\_

**14. Name of the Advocate Licence Issuing Authority:** \_\_\_\_\_

**Issue No.** \_\_\_\_\_, **Date of issue (dd/mm/yy)** \_\_\_\_\_

**15. whether in-service (contractual)(Yes/No)- If yes Post Held:** \_\_\_\_\_ **Name of the Employer** \_\_\_\_\_ **Period of service From :** \_\_\_\_\_ **to:** \_\_\_\_\_

**Signature of the Candidate**

**16. Educational Qualifications – From HSC/10<sup>th</sup> Standard onwards**

Qualification	Name of the Board / University	Month & year of Passing	Total Marks (without Extra Optional)	Mark Secured (without Extra Optional)	% of Marks	Division	Remarks (For use of OSSC)
10 <sup>th</sup> / HSC							
+2(Science/Arts/Commerce) or Equivalent							
Bachelor Degree in Law							
Other Qualification (If any)							

**17. Experience on practice on Service Matters in Hon'ble High Court/Administrative Tribunal (Min. 5 years)**

SL. No	Name of the Experience certificate issuing Authority on practice in service matters	Experience (From) (dd/mm/yy)	Experience (To) (dd/mm/yy)	Total Experience (in years)	Remarks

**18. Details of self attested certificate/documents submitted by me (Put Tick Mark) at the time of certificate verification is as follows:-**

- (i) Copy of the Admission Letter issued previously for Appearing Stenography & Transcription Test
- (ii) OSSC Copy of the Online Application Form (Duly filled declaration & signed)
- (iii) Copy of H.S.C. or equivalent Examination Pass Certificate Mark sheet.
- (iv) Odia certificate (for those who are not having Odia as a subject in HSC or equivalent Examination)
- (v) Copy of +2 or Equivalent Certificate and Mark Sheet.
- (vi) Bachelor Degree in Law Certificate & Mark sheet.
- (vii) Copy of advocate licence issued by State Bar Council.
- (viii) Copy of Experience certificate on practice in service matters in Hon'ble High Court/Administrative Tribunal.
- (ix) Copy of Valid Caste Certificate (for SC/ST/SEBC Category candidates)
- (x) Copy of Treasury challan in support of payment of examination fee (Except ST, SC & PwD Category Candidates)
- (xi) Copy of valid PwD certificate issued by competent authority (Only for PWD Category Candidates)
- (xii) Copy of Ex-Serviceman certificate (Only for Ex-SM Category Candidates)
- (xiii) Copy of In service certificate issued by the Employer (Only for In-service Govt. Contractual employees)
- (xiv) Copy of I.D. Proof issued by Govt. Authority:(AADHAR/Voter ID/PAN/DL) ID No. \_\_\_\_\_

I \_\_\_\_\_ Son/Daughter of \_\_\_\_\_

Aged about \_\_\_\_\_ years (as on today) as per address above, do hereby declare that the information given above and in the documents enclosed is true to the best of my knowledge and belief and nothing has been concealed there in. If the information furnished by me is proved false/ not true, I will have to face the punishment as per law and my candidature for the post will be cancelled.

Date: 12.12.2019

Place: \_\_\_\_\_

Signature of the Candidate

Roll No- \_\_\_\_\_