

Clarification on pre-bid queries

Sl. No	Bidder's Name	Page No.	RFP Clause	Query	Clarification
1	2	3	4	5	6
1	MKCL, Pune	30	1 Question bank Module to be prepared by Consultant	Does the responsibility to prepare question bank lies with OSSC	No question bank by the consultant
2	-do-	30	2 Subjective questions for CBT	Will you clarify in detail on this point ?	No subjective question
3	-do-	31	3 Delivery of question paper: Paper to be downloaded only on the RAM of the server	In our system question paper is downloaded in the database in encrypted form. Will it be sufficient?	Yes
4	-do-	33	4 Third party load testing and security audit required from CERT-In (Ministry of Communication and Information Technology)	Is it specific for the instance created for OSSC ? If yes then is OSSC going to provide sufficient time to get the certificate ?	OSSC will consider depending on situation.
5	TCS	8	1 The bidder must have positive net worth and an annual financial turn over of 50 Crore in each from the last 3 financial years from consulting assignment related to conducting Online CBT(FY-11-12,11-13, 13-14)	The bidder must have positive net worth and an annual financial turn over of 50 Crore in each from the last 3 financial years from consulting assignment related to conducting Online CBT (FY-12-13,13-14, 14-15)	F.Y. 2014-15 may be included but annual financial turnover of 50 Crore each for three years out of the four years will be accepted.
6		8	The bidder should have worked with any organisation/s for successfully conducting on-line computer based examination for more than 150000 candidates during last three years	The bidder should have worked with any organisation/s for successfully conducting on-line computer based examination for more than 150000 candidates during last three years in Odisha.	As per RFP

7		8	The bidder should have its own or leased infrastructure of more than 5,000 computer nodes situated across three RDC Zones within the state of Odisha	The bidder should have its own or leased infrastructure of more than 5000 computer nodes (where examination has been conducted) situated across three RDC Zones within the state of Odisha. Note: Repeated centers will not be considered.	As per RFP documents.
8	-do-	34	2 Roles and Responsibilities of SSC. Creation of Question paper in a secured environment.	Please evaluate, reconsider and clarify on this clause.	OSSC's responsibility
9	-do-	30	3 Question Bank Module. The content of the question paper will be provided by the agency.	Please evaluate, reconsider and clarify on this clause.	OSSC, responsibility
10	-do	28	4 Conducting computer/OMR based Tests-Online computer based tests will be conducted in the span of not more than 4 days in all specific centres within the state.	Kindly modify. Conducting computer tests online computer based tests will be conducted in the span of not more than 4 days in all specific centres within the state.	No OMR tests will be conducted by the consultant.
11	-do-	21	5 Liquidated Damages: In case the deliverables delayed beyond the approved timeline by the consultant, penalty of 1 percent per day of the contract value subject to maximum of 10 percent shall be imposed.	Liquidated Damages: In case the deliverables delayed beyond the approved timeline by the consultant, penalty of 1 percent per day of the contract value subject to maximum of 10 percent shall be imposed. (If the Delay is solely and entirely attributable to the consultant).	As mentioned in RFP

12	-do-	21	<p>6 If for any reason consultant fails to adhere to the approved timeline/conduct examination successfully on the scheduled date and time, he would be required to reschedule the examination at no extra cost to the OSSC and liable to pay a penalty upto 10% of the Work Order.</p>	<p>If for any reason consultant fails to adhere to the approved timeline/conduct examination successfully on the scheduled date and time, he would be required to reschedule the examination at no extra cost to the OSSC (if the Delay is solely and entirely attributable to the consultant).</p>	<p>As mentioned in RFP</p>
13	NSEIT	6	<p>1 The deadline for receipt of the proposal complete in all respects by Dt.30.04.2015 upto 5.00 PM at the specified address as mentioned in the Bidders Data Sheet. Proposal must be submitted to the undersigned through Speed Post/Registered post only. The authority will not be responsible for any postal delay or any consequences. Submission of proposal through other any mode will be rejected.</p>	<p>Please allow the documents to be submitted by hand also since it is much more reliable method of delivery compared to Speed/Registered Post.</p>	<p>As mentioned in RFP. All documents will be received by Regd. Post/Speed Post.</p>
14		16	<p>2 Further, the Consultant is to take all required insurance coverage in respect of all its personnel who shall be working under this contract. The cost of all such insurance shall borne by the Consultant.</p>	<p>Please confirm if insurance cover by the Agency is mandatory for employees working on this project.</p>	<p>Yes, mandatory</p>


15		26	3 Deliverables ... through online computer based/OMR Mode	We assume that under the project scope of work only online computer based mode exams. Conduct will be covered. There will be no OMR mode exam. conduct. Please confirm.	No OMR
16		1	4.1	As per historical trends, please provide list of cities and spread of candidates across these cities for exam conduct. This will help us to plan the number of centres per city for smooth conduct of exam.	It is not fixed, it depends on the examination
17		1	4.2	Please confirm if the exams would be conducted on ongoing basis round the year or on specific dates ?	Specific date
18		1	4.3	Please specify the number of exam drives per year, exam. dates & expected volume of candidate per exam. drive	It is not fixed, it depends on the examination
19		1	4.4	Please specify whether exams. Will be conducted in multiple batches or single batch.	As per RFP document.
20		1	4.5	Please specify the minimum and maximum duration of exams in hrs.	01 to 03 hours
21		1	4.6	Would the registration portal be required to be hoisted round the year or for specific number of days for particular event ?	Recruitment process of OSSC should not hamper
22		1	4.7	Please mention the tentative dates for first go live of registration portal hosting & online examination.	It will be intimated in due course
23		27	5 To complete registration ... examination (digital photo, biometric finger print etc.)	We assume that digital photo & biometric finger print needs to be captured, stored and transferred to OSSC for authentication at the time of selection/interview process. Please confirm.	Yes
24		27	6 To perform post examination statistical analysis (Data as well as chart)	Please specify the analytical reports required post examination.	As per requirement of OSSC
25		27	7.1 Issue of intimation letters ... preparation of bio-data of selected candidates	Please elaborate and specify the role of the agency in the process of candidate interview/selection process.	From invitation to publication of final select list

26		27	7.2	If agency is required to provide manpower support-how many required and for how many days?	Depends on the agency for successful completion of the process
27		27	7.3	At how many location would interview be conducted?	No online interview
28		27	8 There should be at least 1 technical person... (server) and 1 person as Centre Head at the test centre	For smooth exam. conduct the centre head deployed himself is technical person having basic know how of server related operations, end to end exam delivery, monitoring, controlling all the exam. related activities by coordinating with venue IT/Network support, invigilators & Others support staff from the exam. centre venue dedicated to exam. drive. Hope with this dedicated Server Manager may not be required. Hope this can be considered for relaxation. Please confirm.	This is examination specific which will be intimated to the agency
29		27	9 Checking eligibility	Please specify the criteria/guideline for candidate eligibility checking	This is examination specific which will be intimated to the consultant
30		29	10 Query Handling Module- Helpdesk Support – 16 Hours for five days	Please elaborate and clarify if it is 16 hours per day for each of the five days for every exam. event.	16 hours per day for five days.
31		29	11 Offline/Online receipt of examination fee through integrated Treasury Management System (i-OTMS) IFMS- develop an interface with iOTMS/iFMS for the purpose	Please provide more details on i-OTMS & IFMS systems.	The Challan amount will be directly credited to Government exchequer through payment gateway.
32		29	12 Online payment	We assume that online payments will be credited directly into Bank account of OSSC though payment gateway. Please confirm.	Clarification to the query number 29 above stands good.

33		30	13.1 Result Declaration Module. This module should offer the following features and facilities to effectively carry out the post examination activities like Written Test and Viva-voce	Will there be offline/written exams. Or viva-voce also in addition to computer based online exam. for the same candidate ?	Descriptive tests and viva-voce are not included in the scope of work.
34			13.2	If yes, we assume Agency will have no role to play in written exams. Or viva ? Please confirm.	Yes, but consultant has to perform tabulation tasks in respect viva-voce and written test.
35			13.3	Will the results of computer based online exam. and written exam or viva be combined or to be declared separately. Please confirm.	As per requirement of OSSC work differs from exam. to exam.
36		30	14.1 Questions may be MCQ's, Fill in the blanks, Subjective, etc	We assume that fill in the blanks type questions in the form of MCQs will suffice the purpose.	Multiple choice questions with five options.
37			14.2	Please confirm whether subjective questions is immediate or futuristic requirement.	Not in scope of work
38			14.3	Please confirm min. and max. number of subjective questions requiring facility for typing/input that may be required per paper.	No subjective test by the consultant.
39			14.4	Please confirm the character length, number of words input on higher side for capturing typed responses.	As per requirement of OSSC
40			14.5	We assume the typed answer responses captured will need to be exported in XLS format which will be manually evaluated later by IIBF. Please confirm.	No manual evaluation
41		31	15 The encrypted question paper should be password protected by the OSSC authority before uploading and the same will be given to the consultant only 90	Our system encrypts the question bank after uploading into the system on central server. Encrypted question bank/paper will then be transferred to exam centre local server in secured form for exam delivery at exam centre venue. There is a start batch password set/triggered by COE before exam through which paper	As per RFP document.

42		31	16 Workflow facility for reviewers to review the question and approve/reject and send back to the author to incorporate change.	We assume that excel (.xls) based question authoring & review with version control will suffice the purpose. Please confirm.	Not in scope of work
43		31	17 The content for the question paper will be provided by the agency	We assume that test content/QB in English & Odia language will be developed and provided by OSSC. Please confirm.	Yes
44		31	18 The question paper to be downloaded only on the RAM of the servers. 4.4	Our exam engine des not save question paper or any response on exam terminals. Everything is saved on permanent storage of Server. Hope this suffice the purpose.	Yes
45			19 Physically secure and located at each test centres. Maximum of 250 computers to be connected to each server	Our examination system is tested to work smoothly even with 450 exam. computers connected to a single server. Hope this is fine with OSSC. Please confirm.	As per RFP Document
46			20 Hardware Facilities at each test centre to be identical with respect to the configuration of computer terminals. Centres with less than 500 computers will not be considered	There may be situation where candidates less than 500 will be scheduled at a particular test centre. We assume that in such scenario OSSC will be fine with test centre less than 500 computers per centre. Please confirm.	Yes, centre with minimum 300 computers will be accepted.
47			21 Language option for the candidate: English/Odia	Our system displays question and responses in both the languages (English & Odia) in same screen for candidates. Hope this suffice the requirement. Please confirm.	Yes
48			22 Operating System – Window 7.0 1 linux	Our examination system works on windows XP and above. Hope this will suffice the purpose. Please confirm.	As per RFP Document
49			23 10.2 Roles and Responsibility of the OSSC Conduct audit and provide shortlisted list of test centres for	Please let us know the test centre audit checklist which will be followed by OSSC.	As per RFP Document

50	MeritTrac Services Pvt Ltd.	18	Eligibility and Pre Qualification Criteria	The bidder must have authorised globally accepted CMMI Level 3 certification for software development for enterprise solution	Firms with better certification has scope to earn more marks
51			Parameters for Technical Evaluation	CMMI Level 3-3 Mark CMMI Level 4-5 Mark	As per the RFP documents.


20/4/15
Accounts Officer
Odisha Staff Selection
Commission, Bhubaneswar