

**ODISHA STAFF SELECTION COMMISSION, UNIT-V, BHUBANESWAR**

Tender Notice No. 667 /OSSC

Dt. 10.02.2020

**NOTICE INVITING TENDER (NIT)**

NIT Ref No. : OSSC-

**Subject :-** Procurement of Microsoft Volume Licenses as per the table-2 below.

Table-1: Tender Schedule	
Bid System	Single Bid
Closing Date & Time for submission of bids	24-02-2020 05.30PM
Opening Date & Time of Bids	25-02-2020 11.30AM
Bid should be addressed to	Secretary, OSSC Unit-V, Bhubaneswar, Odisha-751001 Email:orissassc@gmail.com

Sealed bids are invited from the Original Software Developer(OSD) or its authorized vendors/channel partners/solution providers, on the terms and conditions as per NIT(Notice Inviting Tender) document, for procurement of the items(s) as given in the below Table.

Table – 2 : Microsoft Volume License					
Sl	Microsoft Part Code	Software/License Description	Price per Unit	GST	Price [Incl.GST]
1	R39-01227	WinSvrExtConn 2019 SNGL OLP NL QIfd			
2	6VC-03748	WinRmtDsktpSrvcsCAL 2019 SNGL OLP NL UsrCAL			
3	228-04628	SQLSvrStd SNGL LicSAPk OLP NL			
TOTAL AMOUNT(Incl.GST):					
(In Words: Rupees _____)					

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the bidding process.

OSSC reserves the right to accept or reject any bid or reject the bidding process or any bid wholly or partly without assigning any reason. Incomplete bid or receiving the bid after closing date and time are liable to be ignored and rejected.

### Instructions to Bidders

1. Price bid in the above format (as per Table-2) (On the letter head of the bidder) along with one set of this tender document, duly signed and stamped by the bidder should be submitted to “Secretary, Odisha Staff Selection Commission, Unit-V, Bhubaneswar, Odisha-751001” by SPEED POST/COURIER which should reach by 24-02-2020 on or before 05.30 PM. Any bid delivered by hand or by email WILL NOT BE CONSIDERED UNDER ANY CIRCUMSTANCES.
2. OSSC WILL NOT BE RESPONSIBLE FOR ANY DELAY IN DELIVERY BY POST OR COURIER. Bids received after the closing date and time will not be considered.
3. The bids shall be submitted in a sealed envelope duly marked as “Tender for Microsoft Volume Licenses” along with Tender/NIT Ref.No.
4. No extra charges other than quoted price will be entertained. The total quoted price/amount must be in written in figures as well as in words. There should not be any overwriting, if there is any overwriting, the bid(s) shall be rejected. No alternate price will be entertained in the price bid.
5. The vendor offering the lowest rates for the particular Microsoft Part Code will be declared as the successful service provider for that particular Microsoft Part Code.
6. All bids in which any of the prescribed conditions is not fulfilled or any condition is put forth or conditional bids by the bidders/s shall be summarily rejected.
7. Items with Microsoft Part Codes and the required quantities shall be mentioned in Purchase Orders and OSSC reserves the right to increase or decrease the same.
8. **Payment Clause:** 100% payment will be released after successful delivery and activation of above licenses issued in the name of Odisha Staff Selection Commission.
9. **Clarifications:** In case the bidder requires any clarification regarding the tender documents, they may mail to orissassc@gmail.com.
10. **Pre-Qualification Criteria:**
  - a. The supplier/firm must be Original Software Developer (OSD) or its authorized vendors/channel partners/solution providers.
  - b. If bids are submitted by the authorized vendors/channel partners/solution providers, they are essentially required to submit valid authorization certificate/LSP(Layered Service Provider)/MAF (Manufacturer’s Authorization Form) from the OSD, failing which their bid/s shall be rejected.
  - c. An undertaking from the OSD is also essentially required stating that they will facilitate the bidder/s on a regular basis with technology/product updates/hardware/software support and any kind of support necessary to ensure smooth functioning and security requirements.
11. **Validity:** The bid should be valid for period of 30 Days from the date of opening of bids. The Bidders should be ready to extend the validity, if required.

12. **Delivery:** Above licenses in whole must be issued and activated in the name of Secretary, OSSC. within 04(Four) Govt. of Odisha working days from the date of issue of purchase order.
13. **Liquidated Damage:** If the bidder fails to deliver the required licenses in the above mentioned period and place, the penalty @ 1% per day of the total order value subject to the maximum of 10% of total order value will be deducted.
14. In the event of any dispute of differences arising under his contract, the decision of the Secretary, OSSC shall be final and binding on both the parties.
15. The Court of Jurisdiction shall be Bhubaneswar for all such purposes.

1/c *P.D.*  
Secretary  
OSSC  
10.02.2020