

ODISHA STAFF SELECTION COMMISSION

No.IIE(Conf)05/2014-3637 OSSC/

Date: 29/7/15

TENDER CALL NOTICE FOR SELECTION OF CONSULTANT FOR ON-LINE APPLICATION MANAGEMENT, SCANNING OF OMR ANSWER SHEETS, EVALUATION OF SCANNED OMR ANSWER SHEETS AND PREPARATION OF RESULT SHEET.

Odisha Staff Selection Commission (OSSC) established in 1993 to select candidates to various Gp-C posts invites proposals from eligible bidders/ Registered Govt. Agencies for managing on-line applications, Scanning and evaluation of OMR answer sheets and preparation of result sheet. The tender documents and other details about eligibility criteria, scope of work, application format and terms and conditions of the selection process can be downloaded from www.odishassc.in and www.odisha.gov.in.

The key events and important dates for the above process are

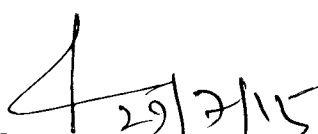
SL NO.	EVENT	DATE
1	Date of issue of tender	27/06/2015
2	Deadline for issue of pre-bid queries	10/07/2015
3	Date of pre-bid meeting	13/07/2015(12 PM)
4	Date of submission of Bid	25/08/2015 up to 5PM
5	Opening of pre-qualification proposals	26/08/2015 12PM
6	Tentative date of opening of technical proposal	26/08/2015 1.00 PM
7	Tentative date of opening of financial proposal	28/08/2015 12PM

The proposal complete in all respect must reach the undersigned through Speed Post/ Registered Post only at the specified address on or before 25/08/2015 up to 5 PM in a sealed envelope clearly super scribed on top of it " **Selection of consultant for on-line application management, scanning of OMR answer sheets, evaluation of scanned OMR answer sheets and preparation of result sheet**".

Proposals received beyond the stipulated deadline will not be entertained. The authority reserves the right to reject any/ all proposals without assigning any reasons thereof.

Address for submission of proposal

THE SECRETARY
ODISHA STAFF SELECTION COMMISSION
BARRACK No.I, UNIT-V, BHUBANESWAR-751054
Phone No. 0674-2392266,
e-mail: ossc.od@nic.in, orissassc@gmail.com


SECRETARY, OSSC

CLARIFICATION ON PRE-BID QUERIES

Sl No.	Name of the Firm	Issues/ clause	Suggestion of the firm	Remarks
1	Shipam system sales	-3.4. The bidder should have registered under Employee's Provident fund (EPF) Authority (Please attach copy of certificate)	We don't have the PF registration and it is mandatory to have the same. Because we don't see any need for the same.	As per tender documents no change.
2	-do-	3.8. The firm must have an employee base of minimum 100 personnel or more including 50 or more qualified IT professional.(Please attach proof)	We think these criteria will fulfill by the MNC Company only and the small company like us will not get the opportunity. Kindly review the point.	The firm must have an employee base of minimum 80 personnel or more including 40 or more qualified IT professionals in the pay roll.
3	-do-	3.11. The average annual turnover or the BIDDER should be more than Rs.5(Five) crore during last three financial years as on 31 st March 2015.	Please consider the above point because small company like us will not satisfy the point. We think all company will get equal chance to get in to this bidding process.	As per tender documents no change.
4	TCS	2.2 Bar-coding is to be done on each application form.	Need more clarity	Clarified in the meeting.
5	-do-	2.11 There shall be provision for "search", i.e. In case the candidate forgot his/her application number, he/she with the name, date of Birth and HSC/ 10th certificate number can access his/her application.	To maintain the security of candidate data, TCS would like to suggest that instead of providing search feature we can provide a forget application number tab clicking on which would send the application Number to the candidates mail id thus maintaining	Same thing. 'Search' word may be replaced with 'Forgot password'

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6	-do-	2.20 Encoding of written answer sheet for evaluation and decoding thereafter for computation.	Need more clarity	Clarified in the meeting.
7	-do-	3.6 The firm should have valid ISO 9001:2008 (related to IT services) or CMM level 3 certificates as on last date of submission of Bid.	The agency should have ISO 9001 Certification. CMMi Certification of the agency is mandatory. ISO 27001 & CMMi Level 5 for DEV & SVC certification would be given a preference.	ISO 9001:2008 / CMM level 3/ISO27001.
8	-do-	3.7 The on-line application software must be security audited by the firms empanelled by CERT-in and "safe to hoist" certificate must be obtained.	The on line application software must be annually audited for security by a firm empanelled by CERT-in. The audit summary report or the compliance certificate issued by the auditor should recommend that on line application software is safe for use".	This should be done before issuance of work order
9	-do-	3.11 the average annual turnover of the bidder should be more than Rs. 5(five) crore during last three Financial Years as on 31 st Mar 2015.	The Average annual turnover of the bidder should be more than Rs.5 Crore during last three financial years. The successful bidder should be a profitable organisation during this period as on 31 st Mar 2015.	Same as Tender Document. No change.
10	-do-	8.2 The financial bids of those bidders will be opened on 01/08/2015 at 12 PM who have qualified in the technical evaluation in the context of eligibility criteria as fixed in the tender call notice.	The financial bids of those bidders will be opened on 01/08/2015 at 12 PM which will be determined by quality and cost based selection process as fixed in the tender call notice.	The last date for submission of bid is 25.8.2015 and the bids will be opened on 26.8.2015 at 12 Noon. The evaluation is least cost method.

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		Additional criteria: Bid evaluation criteria	TCS would advise OSSC to evaluate the agencies as per quality and cost based selection. 70% weightage should be given to technical marks and 30% should be given to financial. This would help OSSC in selecting technically sound agency for conducting on-line application management, scanning and evaluation of OMR sheet and preparation of result processing.	The earlier LCB evaluation will continue
11	-do-			
12	-do-	Additional input: TCS requests clarity on printing of OMR sheet will the selected bidder be responsible for this	Need more clarity	Clarified in the meeting. Obviously the responsibility of the bidder.
13	CSM	Eligibility consortium and Sub-contracting	Consortium may be allowed in respect to liability of prime bidder.	Suggestion ignored.
14	-do-	Scope of work Management of Database	Management may be defined in respect to existing application. Customization of existing application / database Bug fixing in existing database/application	Not acceptable.
15	-do-	3.9 Application Management, Scanning of OMR sheets, Evaluation & preparation of answer sheets	Scanning of OMR may not cover it under IT management and may be relaxed in citation with consortium	Objection ignored. No change as per tender document.
16	SElements Techno-solutions	2.8 Cross checking of the detailed application form received offline by post and grouping of application in 100 numbers for verification.	Need Clarification	Clarified in the meeting.

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		100 numbers for verification.		
17	-do-	2.14. Admits cards for the main examination will bear the digital scanned signature and photograph of the candidate.	Is this Digital Signature or Scanned Signature?	Scanned signature only. Not digital.
18	-do-	3.3. The Bidder should have VAT registration, registered with Service Tax Authority and have PAN. (Please attach copy of certificate).	3.3. The Bidder should have VAT registration, registered with Service Tax Authority and have PAN. (Please attach copy of certificate).	VAT registration is mandatory if the bidder is the printer of OMR answer sheets.
19	-do-	-3.4. The bidder should have registered under Employee's Provident fund (EPF) Authority (Please attach copy of certificate)		Same as mentioned in Sl.No.1.
20	-do-	3.7. The online application software must be Security Audited by the firms empanelled by CERT-in and "safe to hoist" certificate must be obtain .	This will require before hoisting the application in data centre, after the application is done.	As discussed earlier in Sl. No.8.
21	-do-	3.8. The firm must have an employee base of minimum 100 personnel or more including 50 or more qualified IT professional. (Please attach proof)	As a part of advanced technology and being a focused company only dealing with the kind of software application needed by the organization we do not have so many people, however we have extremely high calibre and productive people who can deliver and manage application and services as per the scope in the tight deadline. Our humble request to do away with the	The firm must have an employee base of minimum 80 personnel or more including 40 or more qualified IT professionals in the pay roll.

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22	-do-	<p>-3.13. An EMD of Rs.2 (two) lakh (Rupees Two Lakh Only) in shape of Demand Draft (DD)/ Banker's cheque (BC)/ Bank Guarantee (BG) from a Nationalised Bank only in favour of Secretary, Odisha Staff Selection Commission, Bhubaneswar has to be deposited. Otherwise the bid is liable to be rejected.</p>	<p>We are a NICSI and DSI Registered Firm therefore the same may be waived off as per IPR -2007, Government of Odisha industrial Act.</p>	Acceptable.
23	CMC	<p>RFP Schedule/(d) The proposal complete in all respect must reach the undersigned through Speed Post/ Registered Post at the specific address on or before 30/07/2015 up to 5 PM.</p>	<p>Kindly modify the clause as under the proposal complete in all respect must reach the undersigned through Speed Post/ Registered Post /by hand at the specific address on or before 30/07/2015 up to 5 PM -----</p>	<p>The last date of submission of bids is 25.8.2015 through Speed Post / Registered Post only.</p>
24	-do-	<p>a) How many prospective candidates are applying every year for the post ?</p>		Explained
25	-do-	<p>b) How many times in a year this examination will be conducted?</p>		-do-
26	-do-	<p>c) If the duration of examination will be held for more than one in a year, what will be probable number candidates to be appeared in each examination?</p>		-do-

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27	-do-	d) Scope of Work /Page.2 Management of the online applications processing in the domain of Odisha Staff Selection Commission website by deploying manpower at the premises of OSSC. Kindly provide the estimated number of manpower needed for this job.		OSSC premises. Explained.
28	-do-	2.21 .Scope of Work /Page.4 Computation of marks secured by the candidates Will the question paper preparation be the part of current scope of work ? Kindly clarify. in written/Practical/oral examination, marks for specific achievement/experience		No, preparation of questions is not included in the scope of work.
29	-do-	3.7 Scope of work/Page 6 The online application software must be Security Audited by the firms empanelled by CERT-in and "safe to hoist" certificate must be obtained.		Yes, as explained in Sl. No.8.
30	-do-	.Scope of Work /Page.6 Out of two projects, at least one project should be for 60,000 or more candidates	Kindly modify the clause as under: Out of two projects, at least one project should be for 30,000 or more candidates.	No change, as per tender documents.

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31	-do-	3.10. Scope of Work /Page.6 The bidder should have experience in managing projects at client site by deploying dedicated manpower with necessary infrastructure	Is any data entry be the part of the present scope? Since the work will be done at the premises of OSSC Kindly mention the details of necessary infrastructure to be Provided by OSSC and Bidder separately. How many such records to be entered (legacy data and Current data) in the system?	Infrastructure will be provided by OSSC. (Physical space for office, electricity etc.)
32	-do-	7.7 Penalty/ Page. 12 The maximum penalty is 15% 10 7.8 Payment Terms/ Page:12 100% of the total value of price charged for number of applications processed/evaluated for the particular examination(s) shall be paid on successful completion of all the activities required for that examination(s) as per OSSC requirements with certification thereof by designated authority/ official from OSSC and on submission of bill. The penalty for delay if any will be deducted from the payment if not paid or reconciled earlier.	Request to cap to maximum 10% Proposed payment terms: 1. Processing of application till generation of admit cards: 30% 2. Payment after completion of OMR Scanning:30% 3. Completion of Evaluation, preparation of Merit list: 30% 4. Publication of Result: 10% No payments should be accountable for any activity Which is not a part of the responsibility of bidder. Justification: Points 1, 2 & 3 have maximum cost bearing, so successful completion for these activities should be released	No change, as per tender documents. Two slabs. 1) Generation of Admit Card 50%. 2)Publication of result 50%.
33	-do-			

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				No change.
34	-do-	Kindly incorporate the Limitation of Liability clause: Limitation of Liability. Notwithstanding anything to the contrary in the Agreement, in no event shall either Party be liable, whether in Contract, tort or otherwise, for special, punitive, indirect or consequential damages, including, without limitation, loss of profits or revenues arising under or in connection with this Agreement even if such Party has been advised in advance of their possibility. Each Party's total liability to the other Party, whether in contract or in tort (including breach of warranty, negligence, strict liability in tort, attorney fees), in all cases cumulatively will not exceed, in the aggregate, an amount equal to the total amount paid and payable to Contractor during the twelve (12) months immediately preceding the event that gave rise to the claim.		
35	Dezinex Software	3.4 (The bidder should have registered under Employee's Provident fund (EPF))	We are Odisha base company having 3 years of experience on providing software solutions in Odisha and all over India. The team consist of 19	Yes, as explained in Sl.No.1.

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36	do	3.5. (The bidder should be in IT service for last Five Years in India and should have office in Odisha)	people who are qualified IT professionals with more than 3 years of experience with reputed organizations. But we don't have Employee's Provident fund, so we would like to request you that please relax on point No-3.4. We can get opportunity to work with government.	No change, as per tender documents.
37	do	3.8. The firm must have an employee base of minimum 100 personnel or more including 50 or more qualified IT professional.	As I written in above point ,we are a three year old status company ,the team competent has enough to handle the project so we would like to request you in point No-3.5	To be considered 80 & 40 respectively.
38	do	3.11. The average annual turnover or the BIDDER should be more than Rs.5(Five) crore during last Three financial years as on 31st March 2015.	We have same query again, as we are a 3 year old start-up company and Odisha based company, we didn't have much employees which fulfil your point no-3.8. So kindly allow us for bidding.	No change, as per tender documents.
			Our company is 3 (three) years old and as such doesn't have an annual turnover of Rs. 5 (five) crore during the last three financial years as required in the clause. So kindly relax the clause of average annual turnover should be more than Rs. 5 (five) crore during the last three financial years as on 31st March 2015	

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39	Sak Robotix Lab	Page Number-6 . Point No-3.8. The firm must have an employee base of minimum 100 personnel or more including 50 or more qualified IT professional.(Please attach proof)	Our point is being the start up from the Bhubaneswar we want to participate in this bid but we are not eligible due to the number of the employee written here. We believe that with the manpower of 30 can also do the same work. Kindly consider	The change has been incorporated in Sl.No.21
40	-do-	Page Number-7. Point No-3.11. The average annual turnover or the BIDDER should be more than Rs.5(Five) crore during last three financial years as on 31 st March 2015.	Being a local company we don't think the 5 crore turnover will needed for this bid and by putting this criteria we are not eligible for the bid . So we want everybody should have get the chance to participate in the bid . please consider	No change, as per tender documents.

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	<p>Gomusafir Travel and Leisure Pvt. Ltd</p>	<p>3.8. The firm must have an employee base of minimum 100 personnel or more including 50 or more qualified IT professional.(Please attach proof)</p>	<p>The change has been incorporated in Sl. No.21</p>
<p>41</p>	<p>-do-</p>	<p>3.11. The average annual turnover or the BIDDER should be more than Rs.5 (Five) crore during last three financial years as on 31st March 2015.</p>	<p>No change, as per tender documents.</p>
<p>42</p>	<p>-do-</p>	<p>Our company is 3 (three) years old and as such doesn't have an annual turnover of Rs. 5 (five) crore during the last three financial years as required in the clause. We would like to point out that in the past three years since our inception we have handled a couple of government projects of similar type and magnitude and even though we don't have a turnover of Rs 5 (five) crore for the last three years we are capable enough to execute the project. The same can be justified by</p>	<p></p>

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			<p>the portfolio of projects handled by us. So kindly relax the clause of average annual turnover should be more than Rs. 5 (five) crore during the last three financial years as on 31st March 2015. In light of the above stated facts, we request you to kindly look into the above mentioned clauses.</p>	
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