



**ODISHA STAFF SELECTION COMMISSION**  
Barrack No.1, Unit – V, Bhubaneswar – 751054

**ADVERTISEMENT No.IIE-91/2012/ 2370 /OSSC; Dt. 24.04.2015**  
POST CODE-JSS/43

**(SPECIAL RECRUITMENT DRIVE FOR SC & ST CANDIDATES ONLY)**

**INDICATIVE ADVERTISEMENT INVITING ONLINE APPLICATIONS FOR RECRUITMENT TO THE POST OF JUNIOR STENOGRAPHER (HOME DEPARTMENT CADRE) OF ODISHA SECRETARIATE.**

(FOR DETAILED ADVERTISEMENT LOG ON WEBSITE: [www.odishassc.in](http://www.odishassc.in))

**IMPORTANT:**

- i) Last date for submission of application is 29.05.2015 (up to 11.59 P.M. online).
- ii) Applications will be received ONLINE only through OSSC website: [www.odishassc.in](http://www.odishassc.in)
- iii) Last date of receipt of DAF (OSSC copy of application & copy of all certificates & documents) is 05.06.2015.
- iv) No individual call letter will be sent to candidates by post for appearing written test/Short hand Test/Certificate Verification. The candidate has to down load the same from the above website for appearing the test.
- v) Candidates must ensure their eligibility before applying
- vi) Mobile Phones/other communication devices/materials are not allowed inside the examination premises.

**NO. OF VACANCIES:** 148 (S.C -29 + S.T.-119) (Special Recruitment Drive.)

**Scale of Pay:** Pay band -2, Rs. 5200/-to 20,200/- Grade Pay: 2400/-

**CONDITIONS OF SERVICE:** Appointment will be initially contractual and the Condition of Service shall be guided by the Odisha Group-C and Group-D posts (contractual appointment) Rules-2013 & the Odisha Secretariate Stenographer's and Personal Assistant (Method of Recruitment and Condition of Service) Rules, 1997 and as amended update.

**ELIGIBILITY**

- i) Age Must not be below 21 years and above 37 years of age as on 1.1.2015.(including 5 years relaxation of age)
- ii) Upper age relaxation limits: 10 years in case of PwD persons and the qualifying years of service in Defence Forces in case of Ex-SM. For in-service contractual employees as per provisions contained in the concerned Rules.
- iii) Minimum Educational Qualification: Must have the Bachelor's Degree from any recognised University.
- iv) Other Qualification: The candidate must possess a minimum speed of forty words per minute in English Type writing in Computer, Twenty words per minute in Odia Type writing in computer and eighty words per minute in Short Hand both in English and Odia.

**PLAN OF EXAMINATION:** Language Test in English & Odia – 25 marks each, Shorthand Test in English-100 marks, Shorthand Test in Odia-100 marks. Total 250 marks. For details the candidates are advised to refer to the detail advertisement available in the Website of the Commission.

**EXAMINATION FEES** As this is a special drive for SC & St candidates, Such candidates are exempted from paying the examination fees.

**NOTE:**

This advertisement is indicative in nature and provisional. The candidates are advised to go through the details in the detailed advertisement uploaded in the official website of the Commission [www.odishassc.in](http://www.odishassc.in) before filling the online application for the post.

By Order of the Commission

  
SECRETARY